

**ANDES CENTRAL SCHOOL
BUILDING & FACILITIES REQUEST FORM**

We, the _____, hereby request the use of the Andes Central School building or facilities as follows:

(Circle desired items)

BUILDINGS: ANDES CENTRAL SCHOOL - BUS GARAGE

FACILITIES: AUDITORIUM, CAFETERIA, KITCHEN, HOME ECONOMICS, LIBRARY, CLASSROOM(S)_____, BOYS' LOCKER ROOM, GIRLS' LOCKER ROOM, ATHLETIC FIELDS, PA SYSTEM, SCOREBOARD, OR OTHER EQUIPMENT

(FILL IN EXACT DATES AND TIME)

_____ FROM: _____ A.M./P.M. TO _____ A.M./P.M.
DATE TIME TIME

_____ FROM: _____ A.M./P.M. TO _____ A.M./P.M.
DATE TIME TIME

I (We) have read the list of general regulations attached and agree to abide by these items to the best of my (our) ability.

I (We) further agree to abide by any other rules, regulations or requirements that may be imposed by the BOARD OF EDUCATION or their authorized representatives.

We understand and agree that, in consideration for being granted access to and use of the property and facilities of Andes Central School District, we assume any and all risk with respect to such access and use, and hereby release said Andes Central School District, its representatives, agents, servants and employees from liability for any injuries sustained or damage incurred in the course of such access and use resulting from any cause whatsoever which may be sustained.

Signed: _____
Organization

DATE _____

(Authorized Representative)

PLEASE RETURN ORIGINAL, SIGNED COPY TO SCHOOL AND RETAIN COPY FOR YOUR RECORDS

**Andes Central School
Building & Facility Request Form**

COVID-19

The _____ certifies that it will conduct the activity described in this Building & Facility Request in conformance with all State or local rules, regulations, ordinances, statutes or executive orders governing gatherings of people for any purpose including limiting the number of participants and attendees, requiring face masks and maintaining social distancing.

_____ Initial _____ Date

Hold Harmless

The _____ agrees that it will defend and indemnify the Andes Central School District, its agent, employees and board members from any claim or cause Board, Commission or Tribunal relating to or arising out of the use of school district facilities of action before any Court, described herein.

_____ Initial _____ Date

Signature: _____

Printed Name and Title: _____

Name of Group/Organization: _____

Location of Use: _____

Requested Date(s) of Use: _____